MISCELLANEOUS ITEMS

- > 23-24 Reporting Accreditation
 - Calendar review
 - > TOE
 - > Teacher Class
- Review Budget Data Sheets | QEC/Teacher Incentive
- > MASBO June 2024 @ Billings | OPI help/support room



Data Validation & Data Certification – End of Year Collections

- > Attendance
- Compensation Expenditure TOE
- > CTE
- Enrollment & Program Participation
- > Extracurricular
- Mode of Instruction
- > Calendar
- Behavior
- Cohort/Graduate/Dropout

AIM Collection Calendar

EOY Reporting DEADLINE!!!
June 21, 2024





Data Validations

- > Reports to identify errors/review certification data prior to certifying
- User Groups/User Rights determine access
- Available OPI/State published reports
- Preview limited to 100 rows
- ➤ Data Source: Local Dataset vs. State Dataset
- Custom Groups
- ➤ COMING SOON: Improved functionality (July 2025??)



Data Certification

- Designated staff click CERITIFY & SUMBIT button for specific collection data (snapshot)
- > Setup: Identify Primary/Secondary certifiers
- Multiple Primary requires ALL to certify
- Certification by DISTRICT (at this time)
- Print reports for district record
- ➤ COMING SOON: Improved functionality (July 2025??)



Attendance

- Days Present
- Days Enrolled
- ESSA Days Absent
- Use the wizard to populate enrollment record details
- > Run validation report, then certify

END OF YEAR

End of Year Attendance Totals

ADA - #Days Present	ADA - #Days Enrolled	ESSA - #Days Absent



Compensation Expenditure TOE

- End of Year staff collection
- Must include ANYONE employed by the district (7/1/2023-6/30/2024)
- > Replaces TEAMS Compensation Expenditure TOE
- Communicate with district staff previously responsible (district clerk/business manager?)
- > Run validation report, then certify
- Additional separate process in MAEFAIRS for compensation reporting



CTE

- Meet the Team
- ➢ Path: Student Info > Program Participation > State Programs CTE Tab
- ➤ NOTE: Single parent = STUDENT
- > EOY collection: update cumulative credits earned
- NOTE: Design & Instruction same pathway, concentrate indicator YES both if combined is 2+ (reported separately federally)

CTE Participant Summary		
CTE Pathway	CTE Concentrator	Pathway Credits
Design & Construction (FCS)	No	1.00
Design & Construction (ITE)	No	1.00







- > Fall collection: graduation follow-up
 - ➤ Gr12 Enrollment record CTE post-program status
 - Change year to prior year to run follow-up report



Enrollment & Program Participation

- > Setup 24-25 calendars, roll students forward, end 23-24 enrollment
- > Review Enrollment & Program Participation validation report
- > Review/Verify student list/count (EL, Gifted, Homeless, 504, Title, etc.)
- > Run validation report, then certify



Extracurricular

- > Recommend separate calendar
- ➤ Input NUMBER of activities/participation on enrollment record ➤ 23-24
- Included in ANB count the following FALL
- ➤ Included in budget for the NEXT school year
 ➤ 25-26
- > 1/16 for each 6 week activity; 1/8 for each 18 week activity
- "S" enrollment type
- Checkbox: Extracurricular Activities Only
- > Run validation report, then certify





> 24-25

Mode of Instruction

- Mark students who are remote or hybrid
- ➤ If students are NOT remote/hybrid no designation required
- > Run validation report, NO CERTIFICATION



Calendar

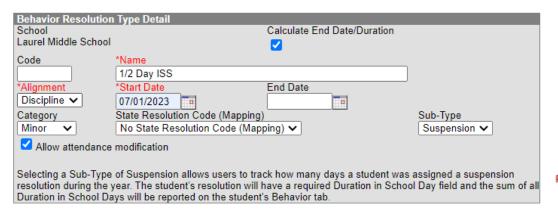
- ➤ Use the Calendar validations as you are setting up your calendar (24-25 school year) to ensure that everything is set up correctly prior to the start of the school year.
 - ✓ Separate calendars for different schedules
 - ✓ Enter In-Service and Parent Teacher Conferences
 - ✓ Set up period schedules for early release days
 - ✓ Verify that each calendar has sufficient Aggregate Hours for the grade
 - ✓ Separate calendar for extracurricular activities



Behavior

- > Report incidents that result in Suspension/Expulsion
- Duration in DAYS required (fraction allowed)
- ➢ If customize event types map to state code
- ➤ If customize resolution types map to state code & correct sub-type
- > Run validation report, then certify

Get support
from SSoM!!
(calculate/allow)







EOY Reports...

End of Year Attendance Certification

End of Year Attendance Validation

End of Year Compensation Expenditure TOE Certification

End of Year Compensation Expenditure TOE Data Checks

End of Year CTE Concentrator and Participants Certification

End of Year CTE Concentrator and Participants Validation

End of Year Enrollment and Program Certification

End of Year Enrollment and Program Validation

End of Year Extracurricular Activities Certification

End of Year Extracurricular Activities Validation

End of Year Mode of Instruction School Validation

End of Year Mode of Instruction Student Validation

Cohort Data Validations

OPI Maintained (Foster/Migrant)

Graduate Data Validations

7-8 Dropout Data Validations

9-12 Dropout Data Validations

Calendar Validation Errors

Calendar Validations

Behavior Incident Validations

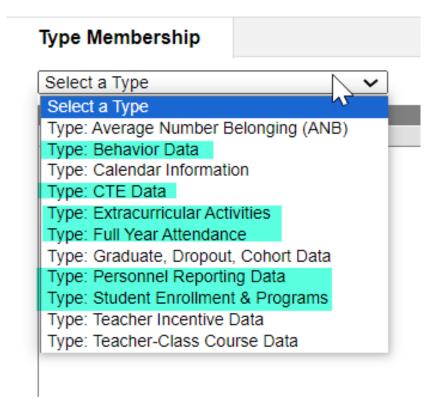
Behavior Incident Certification





District homework....

Update Certification SETUP for EOY (user membership)





Special Education Exiting

Data from Infinite Campus, submitted in different application (SPED Applications Portal)

Cohort / Graduate Dropout...



MONTANA HIGH SCHOOL COMPLETER & DROPOUT DATA COLLECTION HANDBOOK

https://opi.mt.gov/Portals/182/Page%20Files/AIM/2%20AIM%20USER %20GUIDES/Montana%20High%20School%20Completer%20and%20Dropout%20Data%20Collection%20Handbook.pdf?ver=2023-08-11-160619-500



PURPOSE OF COLLECTING DROPOUT GRADUATE AND COHORT DATA

1

Analyze existing programs and target dropout prevention and intervention strategies.

2

Assist schools in meeting accreditation standards and meeting federal reporting requirements.

3

Provide reliable and comparable high school data (GEMS)



DROPOUT

A student enrolled in grades 7 through 12 who:

- ➤ Was enrolled in school at some time during the previous school year and is not enrolled by September 30th of the current school year; OR
- ➤ Was not enrolled at the beginning of the previous school year, was expected to enroll in the current year, but failed to show (no show), and is not enrolled on September 30th of the current school year; AND
- Has not graduated from high school or completed a state or districtapproved high school educational program, AND

Has not transferred to another school, been temporarily absent due to a school-recognized illness or suspension, or died (if prior to unenrollment).



DROPOUT RATE

The Dropout Rate in Montana is the Event Rate

Event Rate: Snapshot of those who drop out in a single year.

Adapted from the NCES at the U.S. Department of Education and is consistent with the requirements of the NCES Common Core of Data (CCD) reporting. Dropout rates using this method are calculated by dividing the number of dropouts as defined above by the October enrollment total. Disaggregated rates can be obtained using this method to determine if some groups of students are more likely to drop out.



FALL NO SHOWS

Complete the 2023-24 school year

Fail to show in the 2024-25 school year

➤ Do not return to school by September 30, 2024





GRADUATE RATE

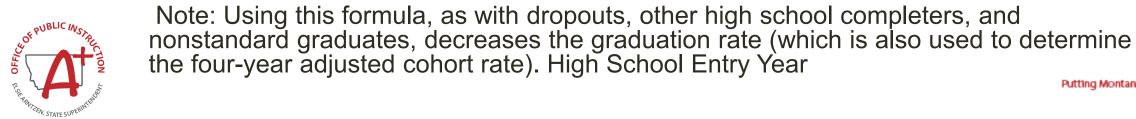
Montana's U.S. Department of Education approved high school graduation rate. Montana's graduation rate is calculated using the following formula:

Graduation Rate = gt/(ct + gt + d12t + d11(t-1) + d10(t-2) + d09(t-3))

Where: g = number of graduates receiving a standard high school diploma in four years or less, from the time enrolled in 9th grade, or who had an IEP allowing more than four years to graduate.

c = number of graduates receiving a standard high school diploma in more than four years, from the time enrolled in 9th grade, did not have an IEP, or received a HiSET through a district-administered HiSET program.

t = year of graduation d = dropouts 09, 10, 11, 12 = class level





COHORT RATE

- The four-year cohort graduation rate calculation
- The number of students in the adjusted cohort earning a regular high school diploma by August 2024
- The number of first-time ninth graders in the 2020-21 cohort, adjusted for transfers in and out.

165/173 = 95.37%



REMOVAL OF A STUDENT FROM A COHORT

- ➤ To confirm that a student transferred out, the school or LEA must
 - ✓ Have official written documentation that the student enrolled in another school (End Status 160, 170, 180, etc.); or
 - ✓ In an educational program that culminates in the award of a regular high school diploma.



NOT COUNTED AS A TRANSFER OUT

- HiSet Program;
- Incarcerated in an adult prison or jail; or
- > Leaves school for any other reason.



DATA VALIDATION AND CERTIFICATION

Validation Reports

Certification

Primary certifier (only one)

User Guide Instructions

https://opi.mt.gov/Portals/182/Page%20Files/AIM/2%20AIM %20USER%20GUIDES/Validation%20and%20Certification %20Guide.pdf?ver=2022-09-30-101246-103



NEW 410 LOCAL END STATUS

Graduated Alt Authorized by MCA

- ➤ Montana Youth Challenge completer who gets their HiSet AND the district awards the student a proficiency diploma. <u>10-10-1402</u>, <u>MCA</u>
- ➤ Superintendent may award a diploma based on proficiency, perseverance, and dedication. <u>20-3-110, MCA</u>



*These diploma types do not count for federal cohort reporting



NEW AIM DIPLOMA TYPE CODES

04 Completed IEP Goals

•Students who did not complete district graduation requirements but instead received a diploma by completing their special education IEP goals. These students do not have new IEP goals.

*Does not count for federal cohort reporting

05 State Minimum

• Students who graduate with the state minimum number of credits which is lower than the LE's minimum number of credits.

20-7-1330, MCA





DATE FIRST ENTER 9TH GRADE

Starts the 4-year window clock in motion

Must enter if transferred in from anywhere in the world (including MT)

Date started in 9th grade anywhere in the world (Transcript)

Run the Validation Report

Validation Rules

COHORT Missing District Date First Entered 9th grade

Hit Preview



